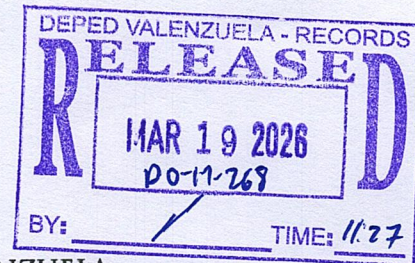




DepEd ICT Unit

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Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF CITY OF VALENZUELA



**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

No. 0267 s. 2026

**IMPLEMENTATION OF FUEL EFFICIENCY AND CONSERVATION MEASURES
TO REDUCE FUEL CONSUMPTION BY AT LEAST TEN PERCENT (10%)**

To: OIC – Assistant Schools Division Superintendent
Chief Education Supervisors - CID and SGOD
Education Program Supervisors and Public Schools District Supervisors
Division Unit Heads
Public Elementary and Secondary School Heads
Teaching and Non-Teaching Personnel
All Others Concerned

1. Attached is Regional Memorandum No. 190, s. 2026 titled *Implementation of Fuel Efficiency and Conservation Measures to Reduce Fuel Consumption by at least Ten Percent (10%)* dated February 23, 2026 from Dr. JOCELYN DR. ANDAYA, Regional Director and Concurrent Officer-in-Charge, Office of the Assistant Secretary for Operations, Department of Education, and an Advisory issued by the Inter-Agency Energy Efficiency and Conservation Committee (IAEECC) through the Department of Energy (DOE), the content of which is self-explanatory, for information and for appropriate action of all concerned.
2. In support of this national directive, this Office and all field units are hereby directed to adopt and implement this practices to achieve at least ten percent (10%) reduction in fuel consumption in official transportation and related operations.
3. The following measures are hereby invited to **Item No. 2 (from a to g)**.
4. **Administrative Unit** shall shall monitor and ensure that all offices comply with fuel conservation measures to reduce fuel consumption by 10%. A monthly accomplishment report on the implementation of these measures shall be submitted to the Office of the Schools Division Superintendent. Likewise, **School Heads** shall assign **one (1) staff** member to monitor the fuel consumption of the School Service Vehicle and ensure that fuel usage is properly recorded and reported.
5. Immediate dissemination and strict compliance of this Memorandum is desired.

NOEL D. BAGANO
Schools Division Superintendent

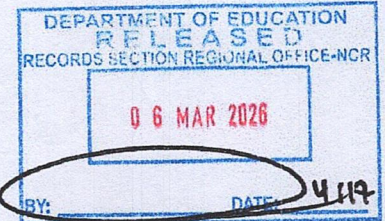
Encl.: As stated
References: As stated
To be indicated in the Perpetual Index
under the following subjects:

FUEL EFFICIENCY AND CONSERVATION

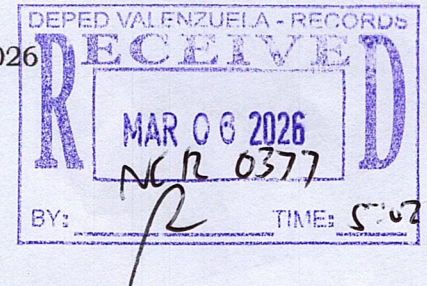
MAE/KC - IMPLEMENTATION OF FUEL EFFICIENCY AND CONSERVATION MEASURES TO REDUCE FUEL CONSUMPTIONS BY AT LEAST TEN PERCENT (10%)
_____/March 11, 2026



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



February 23, 2026



REGIONAL MEMORANDUM
No. 190, S. 2026

To : Schools Division Superintendents
RO Chiefs, Section and Unit Heads

**IMPLEMENTATION OF FUEL EFFICIENCY AND CONSERVATION MEASURES TO
REDUCE FUEL CONSUMPTION BY AT LEAST TEN PERCENT (10%)**

1. In light of the recent global developments affecting petroleum supply and prices, and consistent with the advisory issued by the Inter-Agency Energy Efficiency and Conservation Committee (IAEECC) through the Department of Energy (DOE), all government agencies are enjoined to implement fuel efficiency and conservation measures to safeguard national energy security.
2. In support of this national directive, all offices within the Department of Education Regional Office-NCR including the Schools Division Offices and all field units, are hereby directed to adopt and implement fuel efficiency and conservation practices to achieve at least a ten percent (10%) reduction in fuel consumption in official transportation and related operations.

Accordingly, the following measures shall be strictly observed:

a. Regular and Preventive Vehicle Maintenance

Ensure that all DepEd service vehicles undergo scheduled preventive maintenance to maintain optimal operational efficiency and fuel performance.

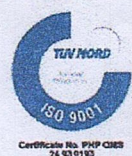
b. Standardized Vehicle Monitoring System

Establish and maintain a monitoring system that includes the following:

- * Recording of driver's name and trip details
- * Odometer readings before and after each trip
- * Documentation of fuel volume during refueling
- * Completion of the vehicle daily maintenance checklist
- * Maintenance of a comprehensive vehicle service history



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Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

c. Full-Tank Method for Fuel Monitoring

Adopt the full-tank method to improve the accuracy of monitoring vehicle fuel consumption and assessing fuel efficiency.

d. Optimized Trip Management

Offices shall implement efficient trip planning, route consolidation, and vehicle sharing, whenever practicable, to minimize unnecessary travel and reduce fuel consumption.

e. Transition to Energy-Efficient Vehicles

Where feasible and subject to government procurement policies, offices are encouraged to gradually transition to more energy-efficient vehicles, including hybrid or electric units, consistent with national policies on sustainable transportation.

f. Promotion of Fuel-Efficient Driving Behavior

Drivers and vehicle users shall observe fuel-saving practices such as:

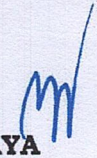
- * Avoiding excessive engine idling
- * Maintaining steady speeds
- * Observing proper speed limits
- * Avoiding vehicle overloading

g. Submission of Monthly Fuel Consumption Report

All Schools Division Offices and Regional Office units utilizing service vehicles shall submit monthly fuel consumption reports to the Regional Administrative Division for consolidation and monitoring.

3. The Regional Administrative Division-General Services Unit shall monitor the implementation of this memorandum and provide periodic analysis of fuel consumption trends to ensure compliance with the prescribed reduction target.

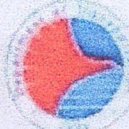
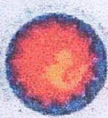
4. Immediate dissemination of and strict compliance with this Memorandum is hereby directed.


JOCELYN DR ANDAYA
Regional Director – NCR
Concurrent Officer-In-Charge
Office of the Assistant Secretary for Operation



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INTER-AGENCY ENERGY EFFICIENCY AND CONSERVATION COMMITTEE (IAEECC)

ADVISORY

TO : NATIONAL GOVERNMENT AGENCIES, GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS, STATE UNIVERSITIES AND COLLEGES, AND LOCAL GOVERNMENT UNITS

FROM : THE SECRETARY OF ENERGY & IAEECC CHAIRPERSON

SUBJECT : ENJOINING ALL GOVERNMENT ENTITIES TO REDUCE FUEL CONSUMPTION BY AT LEAST TEN PERCENT (10%)

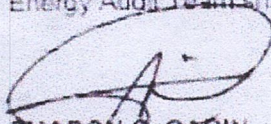
In light of the recent global situation and the uncertainty in petroleum supply brought about by the ongoing conflict in the Middle East, the Department of Energy (DOE) is adopting a proactive and collective measure to safeguard the country's energy security.

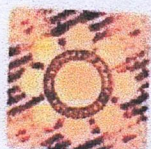
As a strategic response to ensure a sufficient and stable supply of petroleum products, **all government entities are hereby enjoined to mandatorily implement fuel efficiency and conservation measures** in their respective offices and facilities to achieve a **ten percent (10%) reduction** in fuel consumption.

Accordingly, all government entities shall strictly implement the following fuel efficiency and conservation practices within their office premises and operations:

1. **Regular and preventive vehicle maintenance** – Ensure scheduled preventive maintenance of vehicles to enhance operational efficiency and fuel performance.
2. **Standardized vehicle monitoring system** – Establish a monitoring system that includes, at minimum, the driver's name, odometer readings before and after each trip, fuel volume during refueling, completion of the daily maintenance checklist (BLOWBAGETS), and a comprehensive vehicle maintenance history.
3. **Full-tank method** – Implement the full-tank method to improve the accuracy of fuel consumption monitoring and enable precise measurement of vehicle fuel efficiency.
4. **Optimized trip management** – Implement route planning, trip consolidation, and carpooling or vehicle sharing to maximize vehicle utilization and reduce unnecessary fuel use.
5. **Phased transition to electric or hybrid vehicles** – Gradually replace high-use or short-route service vehicles with electric or hybrid units, supported by solar-powered electric vehicle (EV) charging stations, in compliance with the 10% EV fleet requirement under the Comprehensive Roadmap for Electric Vehicle Industry (CREVI).
6. **Fuel-efficient driver behavior** – Promote practices such as avoiding excessive idling, maintaining steady speeds, observing proper speed limits, and preventing vehicle overloading to minimize fuel consumption.
7. **Submission of Monthly Consumption Reports** – Submit reports through the GEMP Online System to enable proper monitoring of monthly fuel consumption trends and provide analysis for the development of appropriate interventions and programs to ensure effective implementation of fuel efficiency measures.

The DOE shall closely monitor the implementation of this Advisory. To validate compliance, the DOE Energy Audit Team shall conduct energy audits and random spot checks on all government entities.


SHARON S. GARIN
Secretary, Department of Energy
Chairperson, IAEECC



03 MAR 2026